

NATIONAL CORPORATE SOCIAL RESPONSIBILITY (CSR) FOUNDATION

PROJECT PROPOSAL

APPLICATION FORM

SUMMARY	
Name of Organisation	
Priority Areas	
Field of intervention	
Title of Project	
Project Objective/s	
Main Activities	
Expected Results	
Profile and Number of beneficiaries	
Duration of project	
Total Cost of Project	
Funds Requested	

1. ORGANISATIONAL DETAILS	
1.a	Full name of Organisation
	Objects of the Organisation
1.b	Acronym (if any)
1.c	Registration Number/Registrar of Association/Companies
1.d	Postal Address

1.e	Name of person heading the organization / Chairperson		
1.f	Name of contact person for project		
1.g	Contact Details: Tel.: Fax: E-mail address: Website (if any)		
2	BANK ACCOUNT DETAILS		
2.a	Account Name		
2.b	Account Number		
2.c	Type of Account		
2.d	Full name of Bank		
2.e	Names & designations of signatories	Name	Designation
3	ORGANISATION PROFILE & CAPACITY		
3.a	When was the organization founded		
3.b	When did the Organisation started its activities		
3.c	List three (3) main activities of the organisation		
	(i)		
	(ii)		
	(iii)		
3.d	List the names, address and tel. number of Executive Committee or Board Directors		
	Name	Address	Tel. Number

i			
ii			
iii			
iv			
v			
vi			
vii			
viii			
ix			
x			
3.e	What was the organization total annual income and expenditure in the last 2 years. Submit certified financial statements		
	January to December 2015		January to December 2016
	<i>Income</i>	<i>Expenditure</i>	<i>Income</i>
			<i>Expenditure</i>
4	Background and problem analysis of project : (<i>In not more than 500 words describe the problem that the project seeks to address and how the proposed project will address it</i>)		
5	BENEFICIARIES		
5.a	Identify the main target group		
5.b	Indicate what percentage of the beneficiaries are from the SRM list or from vulnerable groups (as defined in annex)		
5.c	State the region in which the project will be implemented		

5.d	State the time-frame for implantation of the project	
	Starting Date: Completion Date:	
6	BUDGET	
6A	Materials, Equipment & Furniture	Amount in rupees (Rs)
i		
ii		
iii		
6.B	Human Resources	
i		
ii		
iii		
6.C	Other Expenses	
i		
ii		
iii		
6.D	Administrative Costs (max 15 %)	
6.E	TOTAL COST OF PROJECT	
i	Amount of funds requested	
ii	Details of other sources of funds	
iii	Materials Furniture & Equipment	
iv	Human Resources	
V	Other Expenses	
vi	Administrative Costs	
TOTAL COST		

7. DECLARATION:

I, the undersigned, being the person responsible for the project certify that the information given in this declaration is correct.

Name:

Designation:

Signature:

Date: