

## **NATIONAL SOCIAL INCLUSION FOUNDATION**

### **NOTES AND INSTRUCTIONS TO CANDIDATES**

1. Applications not made on the prescribed form will not be accepted.
2. The post applied for should be clearly marked on the top left hand corner of the envelope.
3. A candidate should ensure that the Application Form is filled in correctly. Incomplete, inadequate or inaccurate filling of the Application Form may entail a candidate's elimination.
4. Applications and qualifications obtained after the closing date and time mentioned in the advertisement will not be accepted.
5. The completed Application Form should contain full details regarding previous experience, qualifications and any other related information that would qualify the candidate to carry out the duties of the post applied for. Relevant documentary evidence should be submitted as well.
6. Photocopies of all certificates mentioned in the Application Form must be provided.
7. The National Social Inclusion Foundation reserves the right to convene for interview only the best qualified candidates.
8. The National Social Inclusion Foundation will not give any reason to candidates not convened for interview.
9. A public notification regarding the appointment of successful candidates will be posted on the website of the National Social Inclusion Foundation.
10. Recruitment by the National Social Inclusion Foundation will be made solely on the basis of qualifications and merit.